

# Department of Planning and Zoning

## FY 2016 Adopted Budget Plan: Performance Measures

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### Zoning

#### Goal

To administer, maintain and enforce the Zoning Ordinance and related regulations, and to process development proposals and applications to ensure that property is developed and used in accordance with the Zoning Ordinance and the Comprehensive Plan to promote the health, safety and welfare of the residents of Fairfax County.

#### Objective

To achieve a 30 percent rate of written zoning interpretation responses to inquiries within 30 working days.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output</b>					
Written responses to inquiries	377	280	325 / 190	200	200
<b>Efficiency</b>					
Staff hours per written response	15	15	18 / 20	20	20
<b>Outcome</b>					
Percent of written responses (development condition/proffer interpretations) within 30 working days	36%	52%	50% / 26%	30%	30%

#### Objective

To schedule 80 percent of accepted rezoning (RZ) applications for public hearing before the Planning Commission within six months, except when the applicant and Fairfax County agree to a longer time frame.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output</b>					
RZ applications to be scheduled	109	88	70 / 86	84	86
<b>Outcome</b>					
Percent of RZ applications scheduled within 6 months	86%	73%	90% / 77%	80%	80%

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**Objective**

To schedule 75 percent of accepted special exception (SE) applications for public hearing before the Planning Commission within five months, except when the applicant and Fairfax County agree to a longer time frame.

**Performance Indicators**

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output</b>					
SE applications to be scheduled	41	28	50 / 76	68	53
<b>Outcome</b>					
Percent of SE applications scheduled within 5 months	89%	57%	90% / 71%	75%	75%

**Objective**

To process at least 95 percent of zoning compliance letters within 30 calendar days.

**Performance Indicators**

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output</b>					
Zoning compliance letter requests processed	224	276	300 / 264	300	300
<b>Efficiency</b>					
Staff hours per zoning compliance letter	12	10	10 / 10	10	10
<b>Outcome</b>					
Percent of zoning compliance letters processed within 30 calendar days	99%	96%	95% / 81%	95%	95%

## Department of Planning and Zoning FY 2016 Adopted Budget Plan: Performance Measures

### Objective

To conduct 80 percent of all initial inspections within 15 calendar days of request.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output</b>					
Zoning/noise/inspection requests received	1,713	1,678	1,800 / 1,729	1,800	1,800
<b>Efficiency</b>					
Staff hours per inspection request	3.50	3.00	3.00 / 3.50	3.50	3.50
<b>Outcome</b>					
Percent of inspections completed within 15 calendar days of request ZAD	60%	75%	80% / 84%	80%	80%

### Objective

To review 35 percent of all zoning applications received for submission compliance within ten working days.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output</b>					
Applications reviewed for submission compliance (all types)	253	283	300 / 287	300	290
<b>Efficiency</b>					
Staff hours per zoning application processed	18	18	20 / 20	20	20
<b>Outcome</b>					
Percent of zoning applications received for submission compliance reviewed within 10 working days ZED	40%	35%	40% / 10%	35%	35%

## Department of Planning and Zoning

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**Objective**

To review 50 percent of all zoning applications located within Commercial Revitalization Districts (CRDs) for submission compliance within 10 working days.

**Performance Indicators**

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output</b>					
CRD applications to be scheduled	10	13	18 / 23	18	18
<b>Outcome</b>					
Percent of CRD applications reviewed within 10 days	70%	30%	50% / 15%	50%	55%

**Objective**

To process 50 percent of the Zoning Ordinance amendments on the adopted Priority One Work Program (12 to 18 month program).

**Performance Indicators**

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output</b>					
Zoning Ordinance Amendments processed	10	10	12 / 8	12	12
<b>Efficiency</b>					
Total staff hours spent on Zoning Ordinance Amendments	7,500	7,000	8,000 / 7,000	8,000	8,000
<b>Outcome</b>					
Percent of Zoning Ordinance Amendments processed within established timeframes	37%	37%	38% / 25%	50%	50%

Processing a Zoning Ordinance amendment includes the authorization of public hearings by the Board of Supervisors, discussing the amendment with the Board at their Development Process Committee, or determining that an amendment is no longer necessary.

# Department of Planning and Zoning

## FY 2016 Adopted Budget Plan: Performance Measures

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### Planning

#### Goal

To maintain the County's major planning processes in support of the Board of Supervisors, Planning Commission and community in order to develop and implement policies and plans for the community's land use and capital facilities that conserve, revitalize and protect economic, social and environmental resources and produce a well-planned community and a high quality of living.

#### Objective

To review 85 percent of all 2232 Review applications within 90 days (application receipt to staff report release to Planning Commission), and 100 percent of all applications within 150 days except when the applicant and Fairfax County have agreed to a longer time frame.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output</b>					
2232 Review Cases processed	175	76	120 / 93	100	100
<b>Efficiency</b>					
Staff hours per 2232 Review Application	35	35	35 / 35	35	35
<b>Outcome</b>					
Percent of 2232 Review cases reviewed within 90 days	88%	92%	85% / 88%	85%	85%
Percent of 2232 Review cases reviewed within 150 days	100%	100%	100% / 100%	100%	100%